

ZOË ASA'AD

Email: zoe.asa.ad@gmail.com

Nationality: Malaysian

EDUCATION

2015 – 2018	University of London (distance learning programme) Bachelor of Laws (LL.B Hons)	Kuala Lumpur, Malaysia
2014 – 2015	HELP University Foundation in Arts	Kuala Lumpur, Malaysia
2008 – 2012	SMK Convent Bukit Nanas Malaysian Certificate of Education (SPM)	Kuala Lumpur, Malaysia

PROFESSIONAL EXPERIENCE

2020 – Present	Dayan Productions - Partner Core skill set: acquisition of films, public relations, business development, research, negotiation - Managed the acquisition and distribution of local and international content for satellite and Pay TV - Head of negotiations and drafting of sales and purchase agreements	Kuala Lumpur, Malaysia
2018 – 2019	Valen, Oh and Partners - Legal Associate Core skill set: legal research, contract drafting, negotiation - Led a team of 3 to manage loan documents with banks - Head of conveyancing matters - Assisted in drafting of submissions for court - Aided in legal workshops in collaboration with the Malaysian AIDS Council - In charge of liaising with local authorities - In charge of managing client communications with respective attorneys, company expenses and operations	Kuala Lumpur, Malaysia
2016 – 2018	Merryl Wyn Davies - Research Assistant Core skill set: research, script writing - Assisted in research for the spread of Islam globally for FINAS documentary	Kuala Lumpur, Malaysia

OTHER EXPERIENCE

2021	Livingston Research - Freelance Academic Writer - academic essays and research papers for subjects under social sciences, humanities and business studies	London, United Kingdom
2021	Associazione Diplomatici Awarded the Change the World - Model United Nations Program Scholarship	Milano, Italy
2021	EastWest European Institute Awarded the World in Progress Study Missions Program Scholarship	Milano, Italy
2016 – 2018	Brickfields Asia College - Student Ambassador - Assisted in fund-raising activities - Attended and promoted the university in TedxTalks - Managed talks for visiting speakers (Datin Paduka Marina Mahathir, Her Excellency Vicki Treadell, Bernard Chandran)	Kuala Lumpur, Malaysia
2014	Yayasan Anak-anak Yatim TTDI Tutor	Kuala Lumpur, Malaysia
2014	Home for Special Needs and Underprivileged Children Taman Megah Carrying out music and art classes for the children	Kuala Lumpur, Malaysia

ADDITIONAL INFORMATION

Languages: English (Fluent), Bahasa Malaysia (Fluent), French (Conversational), Italian (Conversational), Tamil (Conversational)